

Checklist for Request for Qualifying Examination

<p>Checked by</p> <p><input type="checkbox"/> Advisor Signature.....</p> <p><input type="checkbox"/> Educator Signature.....</p>

The regulations of Chulabhorn Royal Academy governing graduate-level education Year 2020

Study Plan Type 1.1 Type 1.2 Type 2.1 Type 2.2

<p>Name of Student</p> <p>Student ID No.....</p>	<p><u>Petition of Qualifying Examination</u></p> <p><input type="checkbox"/> 1st petition</p> <p><input type="checkbox"/> 2nd petition</p>	<p><u>Program</u></p> <p><input type="checkbox"/> Doctor of Philosophy Program in Medical Physics and Medical Engineering (International Program)</p>
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The Regulations of Chulabhorn Royal Academy governing graduate-level education for 2020

Components of the Qualifying Examination committee,

- At least 3 persons (Specify: persons)
- Chairperson: Program chair, or a curriculum administrator appointed by the program chair.
- At least 1 curriculum lecturer (Specify: persons)
- If only 1 curriculum lecturer is to be appointed (the chairperson not included), at least 1 full-time lecturer (Specify: persons)
- External expert (Optional) Specify.....persons

The flow of submitting the request for qualifying examination

Procedure	Responsible person	Duration
Complete the form <u>Request Form for Qualifying Examination</u>	Student	
Verify the qualifications of the committee through the <u>checklist</u>	Student	
Propose the main advisor to review and sign the <u>Request Form for Qualifying Examination and checklist</u>	Student	
Propose the program chair to sign the request form	Student	
Submit the completed <u>Request Form for Qualifying Examination and checklist</u> to Graduate Education and Continuing Education Unit	Student	2 weeks
Review and sign the <u>checklist</u>	Graduate Education and Continuing Education Unit (Grad Unit)	
Create the appointment order and propose the order via Assistant Dean for Graduate Education and Continuing Education	Grad Unit	
Propose the Dean to sign the appointment order	Assistant Dean for Graduate Education and Continuing Education	
Email the signed appointment order to relevant persons, including committee members, program chair, program educator, and student	Grad Unit	
Fill the information in the dashboard system	Grad Unit	

The flow of submitting the request for qualifying examination

Procedure	Responsible person	Duration
Prepare the <u>Evaluation of the QE Form and rubric</u> for the committee on the exam date	Grad Unit	
Qualifying examination	Student and committee	
Report exam result and sign the <u>Evaluation of the QE Form and rubric</u> and return to Graduate Education and Continuing Education Unit	Student	
Depending on the exam result: <ul style="list-style-type: none"> • Pass: No further action • Not Pass: Request for a new qualifying examination (A maximum of 2 exam attempts is possible) 	Student	
Store the exam result form and rubric, and fill the information in the Dashboard system	Grad Unit	